



OPEN INTERNATIONAL COMPETITION FOR RECREATIONAL INFRASTRUCTURE ELEMENTS DESIGN IN FRIENDSHIP PARK, GYUMRI

rules for holding of a competition

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Introduction

The open international competition for development of recreational infrastructure elements of Gyumri Friendship Park in Shirak Region, Armenia (hereinafter referred to as the Friendship Park) is held in compliance with the rules stipulated below (hereinafter referred to as the Competition Rules).

1.1. **Object:**

The object of the competition is development of recreational infrastructure elements for the Friendship Park in line with the requirements set in the Terms of Reference of the Competition.

1.2. **Objective:**

The Competition is aimed at selecting the best architectural and design solutions reflecting the unique identity of the city and revealing the idea of the international collaboration. Development and operation of the recreational infrastructure objects at the Friendship Park will allow talented architects from across the globe to become co-creators of the modern public venue and diversify the territory of the Park.

1.3. **Participants:**

The competition is open to all eligible participants meeting the requirements mentioned in Section 3 of the Competition Rules (hereinafter – Participants). The Competition Rules are obligatory for all the Participants from the moment of submission of the application for participation in the Competition (hereinafter – Application).

1.4. **Jury:**

The assessment of the applications and proposals of the Participants (hereinafter – Project Proposals) is held by the collegial Competition Board comprised of representatives of the governmental bodies of the Republic of Armenia, IDeA Foundation, as well as recognised international architects and design, architecture and urban development experts (hereinafter – Jury).

1.5. Competition Rounds:

The Competition is held in 2 rounds through successive selection of the Applications and Project Proposals.

In the first round of the Competition, the Jury selects 20 (twenty) finalists (hereinafter – Finalists) after studying the Participants' Applications who will be eligible for the next round of the Competition.

In the second round, the Jury assesses the Project Proposals submitted by the Participants based on the selection criteria and selects 1 (one) winner per nomination.

1.6. Information:

The information on the whole process of the Competition including the Competition Rules is updated on the sole official source – the Competition website (hereinafter - Competition Website) at <https://friendship-park.world/>.

team@friendship-park.world is the official e-mail of the Competition Organisers.

1.7. Official language:

The official languages of the Competition are Russian and English. The applications, Project Proposals, requests on clarification of the Competition Rules and other queries related to the Competition should be submitted in Russian or English.

1.8. Annexes to the Rules:

Annexes to the present document are an integral part of the Competition Rules and are comprised of:

- Schedule of the Competition process (Annex 1);
- Assessment criteria for the Finalists' Project Proposals (Annex 2);
- List of the Competition Nominations (Annex 3);
- Eligibility criteria for the Application (Annex 4);
- Form of consent to the Competition Rules (Annex 5);
- Terms of Reference with the requirements to the Finalists' Project Proposals (Annex 6).

2.

Competition organiser

- 2.1.** Initiatives for Development of Armenia (IDeA) Foundation is the Organiser of the Competition. The IDeA is operating in compliance with the Law of the Republic of Armenia and its registered address is: 6 Marshal Baghramyan Avenue, Yerevan 0019, Armenia (hereinafter – Organiser).
- 2.2.** The Organiser fulfills all the functions necessary for holding of the Competition including posting of information on the terms and process of the Competition, receiving information, messages and documents from the Competition Participants, clarifying the terms of the Competition as well as any other functions required from the Organiser for holding of the Competition.

3.

Eligibility Criteria for the Competition Participants

- 3.1.** Any individual entrepreneur or legal entity is eligible for the Competition if:
 - it is properly established and is operating in compliance with the Law of the Republic of Armenia or any other state;
 - it has the legal capacity to carry out entrepreneurial activities and participate in the Competition;
 - it does not have the bankruptcy indicators and is not in a liquidation state according to the applicable law.
- 3.2.** Any competent individual who is a citizen of the Republic of Armenia or any other state can be a participant of the Competition if he/she registers himself/herself as an individual entrepreneur by the moment of finalisation of the Competition results;
- 3.3.** Participation in the Competition is also possible as part of a consortium of Participants. All the Participants of the consortium should meet the requirements set by 3.1.
 - 3.2. provisions of the Competition Rules. Enlarging or reducing the consortium is only allowed by the deadline for submission of the Applications for the Competition.

4.

- 3.4.** It is not allowed to participate in the Competition simultaneously as an individual and as part of a consortium.
- 3.5.** The Participant can send only one Application for participation in the Competition. The same rule also applies to a consortium of Participants.

Exclusive rights and personal data

4.1. Entitlement:

From the moment of the submission of the Application, the Competition Participant entitles the Organiser to use the materials of the Project Proposal, photos of the Participants (a consortium of Participants) and other materials (hereinafter – Works) received from the Participant and/ or with involvement of the Participant within the Competition through the following means:

- reproduction;
- publicity;
- TV broadcasting;
- cable broadcasting;
- translation;
- public disclosure.

4.2. Terms of entitlement:

The rights to use the Works through means mentioned in 4.1. provision of the Rules will belong to the Organiser of the Competition within the whole duration of the exclusive rights from the moment of submission of the materials for use and will be applicable across the Republic of Armenia and any other state throughout the whole period of the exclusive rights are in force.

4.3. Alienation of rights:

The alienation of the exclusive rights by the Participant (right holder) in favour of the Organiser or any other person (acquirer) is possible on the terms agreed between the right holder and acquirer also as part of the agreement on remuneration envisaged by provision 7 of the Competition Rules.

4.4. Personal data:

By taking part in the Competition, the Participant grants his/her consent to processing of his/her personal data by signing an extra application attached to the Application (Annex 5).

All the personal data including the surname, name, patronymic name, e-mail address of the Participant (if applicable) will be used by the Organiser solely for the purposes related to the Competition. Storage and processing (if applicable) of the personal data of the Participants is held by the Organiser in line with the Law of the Republic of Armenia.

4.5. Name and pseudonym:

Taking into consideration the opinion of the Participant, the Organiser has the right to indicate/not to indicate the name and /or pseudonym of the Participant while using any materials received from the Participant and/or with involvement of the Participant.

5.

The 1st round of the competition (selection of applications)

5.1. Submission of the application:

To take part in the Competition, a Participant should submit an Application to the Organiser not later than 23:59 by Yerevan time on 29 July 2020. Application criteria are formulated in Annex 4.

5.2. Registration on the Competition Website:

To send the Application, the Participant should sign up on the Competition Website. After the confirmation of the registration, a personal account for the Participant is automatically generated where the Participant can upload and send the Applications, Project Proposals, other documents and messages to the Competition Organiser.

5.3. Consent to the Rules:

By signing up on the Competition Website the Participant gives consent to take part in the Competition on

the terms and in the order envisaged by the Competition Rules. The Participant additionally confirms that he/she read and agreed with the Competition Rules while submitting the Application (Annex 5).

5.4. Changes in the Application:

The Participant can make changes in the Application by uploading the edited Application to the Competition Website before the deadline set by provision 5.1. of the Competition Rules.

5.5. Technical selection of the Applications:

The Competition Organiser checks the submitted Applications for its compliance with the Competition Rules. In case the Application does not meet the criteria the Organiser has to notify the Participant about any discrepancy not later than one day from the moment of detecting it, by the deadline of the Application submission. The Organiser should point out the discrepancy and inform the Participant on how it can be removed.

5.6. Rejection of an Application:

The Organiser has the right to reject acceptance of a Participant Application if it has been submitted after the deadline, or has been submitted in proper time but does not meet the criteria and the Participant fails to remove the discrepancies before the Application Deadline (if applicable).

5.7. The results of the Technical Selection of Applications:

During 5 (five) business days after the deadline of submission of the Applications, the Organiser sends a notification to a Participant whether he/she has successfully passed the Technical Selection or has failed to do so via the personal account on the Competition Website. The Organiser consistently provides the Jury with information about the Applications that have successfully passed the Technical Selection within 5 (five) business days before the Jury session envisaged by 5.8. provision of the Competition Rules.

5.8. Qualification selection of the Applications:

The Jury receives the Applications that have successfully passed the Technical Selection within the timeframes set

by Annex 1. It then holds a session online for shortlisting 20 (twenty) Finalists through voting.

6.

The 2nd Round of the Competition (Selection of Project Proposals)

6.1. Terms of Reference:

Within 3 (three) business days from the moment of holding of the Jury session in line with provision 5.8. of the Competition Rules, the Organiser publishes the names (titles) of the Finalists on the Competition Website and posts the Terms of Reference (Annex 6) needed for the Project Proposals on their personal accounts. The Project Proposal should include architectural elements and solutions for multifunctional and all-season use of the objects based on already existing draft design of the Park which will be described in the Terms of Reference of the Competition.

6.2. Clarification of the Terms of Reference:

Before the development of the Project Proposals, the Organiser will hold a webinar with the Finalists to explain and make clarifications on the provisions in the Terms of Reference.

6.3. Technical selection of the Project Proposals:

The Organiser checks the submitted Project Proposals for their compliance with the Terms of Reference. In case the Project Proposal does not meet the criteria the Organiser has to notify the Finalist about any discrepancy not later than within one day from the moment of detecting it, by the deadline of the Project Proposal submission. The Organiser should point out the discrepancy and inform the Finalist on how it can be removed.

6.4. Rejection of a Project Proposal:

The Organiser has the right to reject acceptance of a Project Proposal from a Participant if it has been submitted after the deadline, or has been submitted in proper time but does not meet the criteria and the Participant fails to remove the discrepancies before the deadline for submission of Project Proposals (if applicable).

6.5. Selection of the Project Proposals:

After the deadline for submission of Project Proposals, the Jury calls a session to check their compliance with the provisions of the Terms of Reference and Competition Criteria formulated in the Annex 2 to the Competition Rules and rates them with serial numbers.

6.6. Selection of Awardees:

The Finalist whose Project Proposal has been given the first serial number upon the Jury decision wins. Within the Competition, the Jury selects Awardees in each of the Competition Nominations formulated in Annex 3 to the Competition Rules.

In case two or more Project Proposals of the Finalists are given equal scores, the Jury holds a second vote to determine the best Project Proposal.

If the Awardee leaves the Competition due to any reason, the Participant whose Project Proposal received the second highest serial number becomes the winner.

6.7. Announcement of the results:

The Organiser informs Participants about the results of the Project Selection within 3 (three) business days from the day of the relevant Jury decision.

7.

Remuneration and costs of participants

7.1. Remuneration:

Each Awardee in the relevant nomination is given remuneration (before taxes) at USD 3 500 (three thousand five hundred) which is paid in the local currency (Armenian drams) at the exchange rate of the Central Bank of the Republic of Armenia on the date of the posting of the Competition Results. In case the Finalist wins in simultaneously several nominations, he/she will be given the remuneration for each awarded nomination.

7.2. Order of payment:

The payment of remuneration is made through an agreement on payment of remuneration with the Awardee. The draft agreement is sent by the Organiser to the Awardee within not later than 5 (five) business days from the day

the Competition Results are announced. The remuneration is paid to the Finalist within 30 (thirty) calendar day after signing of the agreement. The Organiser is considered to have fulfilled its obligation for payment from the moment of debiting the amount from its current account

7.3. Transfer of exclusive rights:

The remuneration amount may include the costs of transferred (alienated) exclusive rights to the Organiser for the results of the intellectual work contained in the Project Proposal presented by the Finalist.

7.4. Costs for participation in the Competition:

Participants and Finalists shall bear all the costs related to participation in the Competition including costs for development of Project Proposals. In case the Jury makes a decision as set by provision 65 of the Competition Rules during a face-to-face session, the Organiser covers the transportation of the Finalists (no more than 2 (two) members from each group) to the location where the session and back, also covering accommodation costs during the whole time of the Jury session.

8.

Jury operation order

8.1. Composition of the Jury:

The number and composition of the Jury including the candidacy for the Jury President and Vice President are determined by the Organiser and the relevant information is posted on the Competition Website.

8.2. Principles of the Jury operation:

The Jury is guided with the Competition Rules as well as the principles of professionalism, independence of opinions and objectivity.

8.3. The Jury session, Quorum:

The Jury is planned to hold an online session within the Competition to select the Finalists, as well as face-to-face or online session to check and rate the Finalists' Project Proposals. The Jury session is authorised (has the Quorum) if over half of the Jury members take part in it.

8.4. Presence at the Jury sessions:

Representatives of the Competition Organiser also attend the Jury sessions. They shall inform the Jury about their authorities, objectives of certain sessions, procedural rules of the Jury operation including the order of voting and decision-making.

8.5. *Jury President:*

The Jury President chairs the Jury session, makes proposals on the agenda of the session, sets the agenda and draft decisions on them, moderates the discussion of the agenda items, approves the protocol of the session and fulfills other functions needed for the Jury operation. In case of the Jury President's absence, Jury Vice President appointed by the decision of the Organisational Board replaces him/her.

8.6. *Jury's decision on Awardees:*

The Jury's decision on selection of Awardees of the Competition is made (unless another order is set by the Jury itself) in the following way: each Jury member distributes Participants among places equal to the number of the Participants. Based on the sum of the scores by the Jury member, Participants are given numbers in the order of increasing the sum of scores of all the Jury members. The result is then discussed by the Jury and accepted as final. The vote is closed and is held through ballots. As a result of the sum of the Jury members' scores to Participants, the Project Proposals are ranked.

8.7. *Jury's decision on disqualifying a Finalist:*

The decision on disqualification of a Finalist is made based on the sum of the votes by the principle "one Jury member equals to one vote" by a simple majority of the jury members present at the meeting. The voting is open, through show of hands.

8.8. *The protocol of the face-to-face session:*

The procedure of the Jury session, voiced opinions, approved decisions and results of votes should be reflected in the Jury session protocol. All the attendees of the session should sign in the participation list attached to the Jury session protocol. The latter is provided in 1 (one) copy. The protocol (excerpt from the protocol) of the Jury session which contains the Jury decision is published on the Competition Website within 3 (three) business days from the day of the relevant Jury session.

Conflict of interests and disclosure

- 9.1.** For the purposes of the Competition, conflict of interest is referred to as the Participant's any resource to influence the outcome of the Competition directly or through related persons.
- 9.2.** The conflict of interest can be detected in cases when, for instance, a Participant is related to any of the following persons who are recognised as capable of influencing the Competition results:
 - Organiser,
 - persons fulfilling the functions of the Organiser's Board,
 - any Jury member,
 - a natural person subordinate to the above- mentioned persons (a natural person is not regarded as subordinate by a professional position if such person's functions is to carry out scientific, teaching or other creative activities).
- 9.3.** Conflict of interests is applicable to a Competition Participant upon the Jury decision.
- 9.4.** In case of a potential conflict of interests, including if the Participant is related to persons mentioned in provision 9.2. in the Competition Rules, the Participant should submit a letter of disclosure to the Organiser as part of the Application (if there are grounds for that on the moment of the submission) or immediately after such grounds appear at a later stage.
- 9.5.** The letter of disclosure has a free format and should contain the following information:
 - mention of the grounds for the potential conflict of interest related to the Participant according to provisions 9.1-9.2. of the Rules;
 - disclosure of the person related to the Participant;
 - mention of the grounds based on which the Participant is or may be recognised as related to the relevant person;
 - any other extra information on the relation which in Participant's opinion should be considered or may be useful for assessing the Participant's capability to influence the Competition results.

- 9.6. The fact of submitting and the content of the letter of disclosure must be announced at the Jury sessions; the copies of such letters are presented at the Jury sessions.
- 9.7. Not submitting a letter of disclosure by a Participant in cases it should have been sent according to the Competition Rules is an indisputable ground for the Participant's Disqualification.

10.

Disqualification of participants

- 10.1. A Participant may be denied of further participation in the Competition (hereinafter – Disqualification) on the following grounds:
 - Application (Project Proposal) does not comply with the Competition Rules; and/or
 - Application (Project Proposal) submission date is not within the set deadline; and/or
 - on the grounds indicated in Section 9 of the Competition Rules.
- 10.2. The decision on Disqualification is made by the Organiser, except for the decision on Disqualification on the grounds mentioned in Section 9 of the Rules which is made by the Jury.
- 10.3. The decision on Disqualification is posted on the Competition Website not later than the next business day after the decision is made.

11.

Clarifications on the Competition Rules:

11.1. Clarifications on the Competition Rules:

Participants can send a request on clarifications on the Competition Rules to the Organiser via e-mail mentioned in provision 1.6. of the Competition Rules. The Organiser shall respond to such requests by the Participant via e-mail mentioned in the Participant's request within 2 (two) business days from the day the request has been

submitted. Delay in responses cannot be considered as a ground for extending the deadline for submission of Applications (Project Proposals).

11.2. Changes in the Competition Rules:

The Organiser reserves the right to make a decision on changes in the Competition Rules not later than 3 (three) business days before the deadline for Applications and shall post the changes on the Website not later than by the following business day after making such a decision. The changes then become obligatory for all the Participants, however:

- extension of the deadline for submission of Applications is possible for not later than the deadline for acceptance of Applications;
- extension of other dates indicated in the Competition Schedule is possible at any time;
- change of the object of the Competition is not allowed;
- specification and clarification of the competition criteria and confirmation of additional nominations are possible for not later than the starting date of preparations for the Finalists' Project Proposals.
- Applications (Project Proposals) in any case are examined based on the same criteria irrespective of the fact that some Participants may send Applications (Project Proposals) already after the changes in the Competition Rules have been made.

11.3. Termination of the Competition:

The Competition is terminated from the moment of posting the relevant information on the Website Competition in case less than 20 (twenty) persons have registered for participation in the Competition, or in case less than 10 (ten) Finalists remain as a result of Disqualification.

11.4. Applied law:

The relationships of the parties (Participants, Finalists, Organiser) within the Competition are regulated by the Law of the Republic of Armenia.

11.5. Settlement of disputes:

All the arising disputes related to the process of the Competition are to be settled through negotiations. It is mandatory to file the claim to the e-mail address men-

tioned in provision 1.6. of the Competition Rules or in the Participant's Application before taking it into court. The claim will be considered within 5 (five) business days. No response by the Organiser within this period should be regarded as a rejection of the claim. In case the parties fail to settle the disputes in a pre-trial order, they should be addressed at the courts of the Republic of Armenia.

Annex 1:

Schedule of the competition process



* The Organiser of the Competition reserves the right to modify the Schedule of the Competition process which will be updated on the Competition Website in time.

Annex 2: Assessment criteria for the finalists' project proposals

The Finalists' Projects should meet the following essential principles of the elements of the recreational infrastructure of the Friendship Park.



Functionality



Sustainability



Aesthetics



Durability and
production
effectiveness



User-orientednes

In their assessment of the Project Proposals the Jury also considers the following criteria:



Original (Authentic)
approach to the
solutions



Technical skills and
high-quality work in the
selected technique



Compliance the Terms
of Reference and the
restrictions imposed.



Construction,
proportions and
perspective of the
Project;



Relating the Project
to the territory;

None of the above-listed principles (criteria) prevails over the others.

* The Organiser of the Competition reserves the right to modify the Schedule of the Competition process which will be updated on the Competition Website in time.

Annex 3:

List of the competition nominations

List of the nominations will be published
on the competition website not later than 20 july 2020

Annex 4:

Eligibility criteria for the application

Application for the Competition should comprise the following information:

1.1. General information about the Participant

- for individuals: first and last name, link to website and/or social media (if available), city, contact phone number, email address;
- for a company/consortium: full name of the entity, link to company's website and/or social media (if available), year of foundation of company/consortium, city, the number of people and the composition of the company/consortium (management/ employees engaged in the design process/employees not engaged in the design process), the person that will be representing the group and its interests to the Organisers of the Competition.

1.2. Presentation of experience in design and construction of architectural objects, as well as in developing and maintaining working documentation, mainly relevant to the subject of the Competition, if applicable (the personal account of the Participant is capable to upload up to 3 files with description);

1.3. National and international certificates and awards, information on participation or winning other architectural competitions (the personal account of the Participant is capable to upload up to 5 files with description);

1.4. Video presentation with the following recommended timings (total movie length is up to 5 minutes):

- Presentation of the team (maximum 1 minute);
- The key values and principles of your approach in design. Short story about your experience in designing architectural forms and objects (for example pavilions, urban furniture, signs, etc.) (maximum 2 minutes);
- How do you plan to apply the (modern) principles of the project in the context of a historic city? (maximum 1 minute)
- Describe how you think the cultural context of Armenia will influence your project solutions. (maximum 1 minute);

In the video presentation the Participant (company/consortium) is/ are allowed to use any materials, for example, video recording of yourself or the team (can be in a form of interview), graphic materials, video materials, 3D-videos, etc.

- 1.5.** Signed Form of Consent to the Competition Rules (Annex 5);
- 1.6.** Letter of disclosure of a possible conflict of interests in the cases specified in Section 9 of the Competition Rules (up to 1,500 characters with spaces);

The documents should be submitted in PDF-files and uploaded (sent) through the Participant's personal account on the Competition Website. The name of the document must indicate the First and Last name/Full name of the Participant. The size of each file should not exceed 10 Mb.

Annex 5:

Terms of reference with the requirements to the finalists' project proposals

I /WE refer to the rules of the competition on “open international competition on development of recreational infrastructure elements of gyumri friendship park”

I / WE hereby express my agreement with the following statements:

- **I /We** declare my/our agreement with the Requirements of the Competition, the content of which I have read and it is clear to me, I /we hereby give consent to the processing of the personal data enclosed in the Application form, the Project, other documents provided in the framework of the Contest as specified in the Requirements of the Competition.
- **I/We** hereby confirm that the information provided in the Application form is accurate and correct. I / We hereby acknowledge that the Organisers of the Competition have the right to request the information from the third parties.
- **I/We** hereby confirm that the Project should represent my (our) work and all the documentation should be prepared by me (us) personally.
- **I /We** are aware that the Application may be rejected during the selection process. I/We may be disqualified in case any information given in the Application proves to be false, incomplete or incorrect, including the cases, if despite Section 9 of the Competition Rules, a letter of disclosure is not provided while its submission is mandatory.
- **I /WE** herein agree to accept the decisions of the Jury as final.

First Name, Last Name _____

Date _____

Signature, Seal _____

Annex 6: Terms of reference (with the requirements to the finalists' project proposals)

Terms of reference (with the requirements to the finalists' project proposals) will be published on participants' personal accounts on the competition website after the results of the 1st stage of the competition are summarised.

IDeA Foundation

Initiatives for Development of Armenia (IDeA) Foundation is a private, non-profit foundation for creating long-term programs for sustainable development of Armenia. IDeA has long-term positive socio-economic impact for Armenia by partnering with the government, international organizations, private investors and local communities. The key elements of the development concept are – increasing prosperity, harmonious social environment, cultural development and preservation of the national identity. Gyumri Development Program has a special strategic importance for tourism and urban development.

The competition is being held upon the initiative and under the guidance of Initiatives for Development of Armenia (IDeA) Foundation.

<https://www.idea.am>

Gyumri, 2020



<https://friendship-park.world>

